

NASSAU COUNTY WORK AUTHORIZATION # 07

Contract Number:	CM 3339
Consultant/Vendor:	Foth Infrastructure & Environment , LLC
Consultant/Vendor Contact Name:	Albert Browder
Consultant/Vendor Contact Phone Number:	904-387-6114
Consultant/Vendor Contact Email Address:	Al.Browder@Foth.com
Project Short Title:	SAISSA YR-4 Beach Condition Survey (FEMA Survey)
Total Amount of Previous Work Authorizations:	\$472,252.00
Amount of this Work Authorization:	\$29,300.00
New Contract Amount including this Work Authorization:	\$501,552.00
Funding Source:	43600539-531371

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit "A", attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit "A", attached hereto and incorporated herein, or no later than 6 months from the issuance of this Work Authorization. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit "B", attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent:	<u>Chris Lacambra</u>	<u>4/15/2025</u>
		Date
Procurement:	<u>Nassau Kilmote</u>	<u>4/16/2025</u>
		Date
^{7P} Office of Management & Budget:	<u>Chris Lacambra</u>	<u>4/15/2025</u>
		Date
4/15/2025 County Attorney:	<u>Denise C. May, Esq., BCS</u>	<u>4/16/2025</u>
	<u>Denise C. May</u>	Date

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA


By: Taco Pope, AICP, ICMA-CM
Its: County Manager
Date: 4/16/2025

Foth Infrastructure & Environment, LLC

BY: Albert E. Browder
Print Name: Al Browder
Title: Senior Client Manager
Date: 4/16/2025



Nassau County, FL, Contract CM3339
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EXHIBIT A

Scope of Work

YEAR-4 BEACH CONDITION SURVEY

South Amelia Island Shore Stabilization Project 2021 Renourishment

Consultant shall acquire updated beach profile survey data, via qualified land surveyor and certified hydrographic survey subconsultant, along 40 pre-established historical transects within the limits of the 2021 Renourishment Project. Survey profiles shall extend from FDEP survey monument R-55 to R-82, plus historical intermediate monuments. Engineer shall provide project management and QA/QC of all data, which will include electronic data submittals, map sheets of the collected data, surveyors report, and monument control information. All data shall be added to the existing historical survey database for South Amelia Island. The primary purpose of this Task is to update and document the condition of the engineered beach prior to the 2025 hurricane season. Should the project be impacted by a declared disaster, the data would be utilized to substantiate a request for mitigation funding through a Project Worksheet formulated by FEMA technical personnel.

DELIVERABLES: Deliverables shall include a map of the surveyed area, signed and sealed by a licensed PLS and certified hydrographic surveyor, a brief memo report of the survey data collection, copies of the surveyor and monument control reports, and electronic copies of the collected data, in FDEP format. Deliverables shall be provided in *.pdf format or other appropriate filetype.

TIMEFRAME: Six (6) months from authorization, no later than August 29, 2025.

BUDGET: \$29,300.00 (Lump Sum)

Nassau County, FL, Contract CM3339
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EXHIBIT B

Vendor Budget Details

Description	Cost
Beach Survey (40 profiles)	\$22,000.00 (LS)
Engineering Memo Report, QC, Submittals	7,300.00 (LS)
TOTAL	\$29,300.00 (LS)

OLSEN ASSOCIATES, INC.
LABOR RATES FOR ANY ADDITIONAL WORK
Nassau County, FL Contract CM#3339

Principal Engineer	\$235/hr
Senior Engineer	\$174/hr
Coastal Engineer III	\$122/hr
Coastal Engineer II	\$116/hr
Coastal Engineer I	\$ 105/hr
CADD Technician	\$ 91/hr
Administrative Assistant	\$ 96/hr



Certificate Of Completion

Envelope Id: 5977EC46-1728-4833-8DD6-49662F3F0688
Subject: Complete with DocuSign: CM3339 WA07 Foth SAISSA YR 4 Beach Survey.docx.pdf
Source Envelope:
Document Pages: 4
Certificate Pages: 6
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:
Tracy Poore
tpoore@nassaucountyfl.com
IP Address: 50.238.237.26

Record Tracking

Status: Original
4/15/2025 2:26:57 PM
Holder: Tracy Poore
tpoore@nassaucountyfl.com
Location: DocuSign

Signer Events

Tracy Poore
tpoore@nassaucountyfl.com
OMB Admin

Signature


Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Timestamp

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Viewed: 4/15/2025 2:31:48 PM
Signed: 4/15/2025 2:31:57 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

chris lacambra
clacambra@nassaucountyfl.com
OMB Director
Nassau County BOCC
Security Level: Email, Account Authentication
(None)


Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

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Viewed: 4/15/2025 4:30:19 PM
Signed: 4/15/2025 4:31:55 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Lanaee Gilmore
lgilmore@nassaucountyfl.com
Procurement Director
Nassau County BOCC
Security Level: Email, Account Authentication
(None)

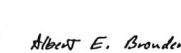

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Signed: 4/16/2025 10:28:39 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Albert E. Browder
al.browder@foth.com
Security Level: Email, Account Authentication
(None)


Signature Adoption: Pre-selected Style
Using IP Address: 67.190.229.226

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Viewed: 4/16/2025 10:30:50 AM
Signed: 4/16/2025 10:31:35 AM

Electronic Record and Signature Disclosure:

Accepted: 4/16/2025 10:30:50 AM
ID: 31534fc7-48bc-42bb-9fc3-1a1cf8de11ad

Signer Events	Signature	Timestamp
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<i>Denise C. May, Esq., BCS</i> Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/16/2025 10:31:38 AM Viewed: 4/16/2025 10:51:03 AM Signed: 4/16/2025 10:51:27 AM
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 4/16/2025 10:51:28 AM Viewed: 4/16/2025 11:34:49 AM Signed: 4/16/2025 11:35:30 AM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Admin BOCCCLerkServices@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/16/2025 11:35:31 AM Viewed: 4/16/2025 11:51:50 AM
Bill Moore moor1706@bellsouth.net Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/16/2024 9:00:24 AM ID: 9fa0fdb2-bb94-4dde-8527-9349eb8c6103	COPIED	Sent: 4/16/2025 11:35:31 AM
Terry Cole terrycole@mac.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/16/2025 11:35:32 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/15/2025 2:31:40 PM

Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	4/16/2025 11:35:30 AM
Completed	Security Checked	4/16/2025 11:35:32 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.